

2024
2025

GRAHAM
HOSPITAL
SCHOOL OF
NURSING



GRAHAM HOSPITAL
SCHOOL OF NURSING
CATALOG

Excellence in Nursing
since 1909

SCHOOL CONTACT INFORMATION

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Notice:

Graham Hospital School of Nursing reserves the right to change any or all of the requirements, policies, curricular offerings, tuition and fees published herein. Changes occurring after publication take precedence over catalog statements and will apply to present and new students. Changes will be communicated to current students through electronic mail or written notification in their mailboxes.



APPROVALS, ACCREDITATIONS, & MEMBERSHIPS

Approvals & Accreditations

Illinois Department of Financial and Professional Regulation

Accreditation Commission for Education in Nursing (ACEN)

Illinois Department of Veterans' Affairs- State Approving Agency

Memberships

National League for Nursing

National Coalition of Hospital Associated Schools & Colleges of Nursing



MESSAGE FROM THE DIRECTOR

Thank you for your interest in Graham Hospital School of Nursing. Founded in 1909, we are a three-year, fully accredited diploma program which has maintained a 114-year tradition of educational excellence. Our graduates are respected for their comprehensive base of theoretical knowledge and clinical expertise.

Our direct link to Graham Health Systems enables us to quickly recognize, accept, and adapt to changes in the healthcare delivery system. The curriculum at Graham Hospital School of Nursing is continually reviewed and revised when necessary to meet the demands of ongoing healthcare changes. The school has a long history of partnership utilizing local and surrounding community healthcare agencies to provide diverse clinical sites and intense clinical experiences for our students.

A low student-to-faculty ratio promotes tailored attention and development of working relationships with all instructors and staff. We offer a fully equipped computer lab that allows student access around the clock. The school offers several simulation laboratories that include adult male and female, birthing mother/neonate, and pediatric mannequins. Graham offers a large skills lab that is fully stocked with the necessary equipment to engage students in active learning. Our program offers an on-site tutor to help with the challenges that students face from time to time.

Congratulations on choosing nursing as an exciting and challenging career, we hope that you will join our program to provide nursing excellence to the communities and populations we serve!

Cristy Lafary, MSN, MBA, RN
Director, Graham Hospital School of Nursing



GENERAL INFORMATION

Hospital Administration

Robert Senneff, President and Chief Executive Officer

Teresa McConkey, Vice President of Nursing, Chief Nurse Executive

Julie Reeder, Vice President of Finance, Chief Financial Officer

Holly Henline, Vice President of Ancillary Services/Corporate Compliance Officer

Allison Sours, Vice President of Quality/Chief Information Officer

Equal Employment Opportunity

Graham Hospital Association is an equal opportunity employer. The policy of the Graham Hospital Association is that all applicants for employment be considered; that every employee will be treated equally without regard to race, color, age, religion, national origin, ancestry, physical or mental disability, sex, marital status, military status, pregnancy, or sexual orientation except where these may be a bona fide occupational qualification.

Affirmative Action Statement

Equal opportunities are provided for all who apply regardless of race, color, age, religion, national origin, ancestry, physical or mental disability, sex, marital status, military status, pregnancy, or sexual orientation. Section 503 and 504 of the Rehabilitation Act of 1973 protects all handicapped persons against discriminatory treatment. Graham Hospital School of Nursing does not discriminate in matters of race, color, age, religion, national origin, ancestry, physical or mental disability, sex, marital status, military status, pregnancy, or sexual orientation in admission or access to, or treatment in, its programs or activities.

Licensure Eligibility

The graduate of this program is eligible to apply to take the National Council Licensure Examination (NCLEX) for licensure as a registered professional nurse. Information is provided by the School of Nursing regarding application for the licensure examination.

Drug-Free Workplace

The school adheres to the Graham Hospital Drug-Free Workplace policy. (See the Student Handbook for this policy.)

Campus Crime Statistics

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Graham Hospital School of Nursing provides crime statistics to current and prospective students, faculty, and staff members. Crime statistics are available on the school website, and a paper copy is available upon request.



TABLE OF CONTENTS

04	General Information	26	Financial Aid
06	Academic Calendar	32	Program Effectiveness
08	Mission Statement	33	Accreditation
09	Philosophy	33	Standardized Testing
11	End-of-Program Student Learning Outcomes	34	Curriculum
12	Admission	35	Course Descriptions (GHSON)
17	Academic Regulations	40	Support Courses
21	Other Policies	41	Faculty and Staff
24	Student Life		



ACADEMIC CALENDAR

Fall Semester 2024 (16 Weeks)

August 12*	Student Prep Day/BLS
August 13**	Orientation
August 14*	Orientation
August 15**	Orientation with Welcome Luncheon
August 19	Classes Begin
August 30	Last Day to Withdraw/Drop
September 2	Labor Day (No Classes)
October 11	Mid-Term
November 25-Dec. 1	Fall Break (No Classes)
December 2	Classes Resume
December 13	End of Semester
December 18-January 14	Winter Break (No Classes)

Spring Semester 2025 (16 Weeks)

January 13	Classes Resume
January 20	Martin Luther King Jr. Day (No Classes)
January 27	Last Day to Withdraw/Drop
February 17	President's Day (No Classes)
March 7	Mid-Term
March 10-14	Spring Break (No Classes)
March 17	Classes Resume
April 18	Good Friday (No Classes)
May 9	End of Semester
May 17	Graduation

*Required for all new freshmen/transfers

**Required for all students (new & returning)



HISTORY OF GRAHAM HOSPITAL SCHOOL OF NURSING

Graham Hospital and the School of Nursing are located in the southwest portion of Canton, Illinois, approximately three blocks from the downtown business district.

The original need for a hospital in Canton arose during an epidemic of typhoid fever in the winter of 1904 and 1905 when many residents became ill. A large house was leased on South Second Avenue to be used as a hospital and was called the Canton Public Hospital. A lack of funds closed this hospital within a year. The area residents were without hospital facilities until October 4, 1909, when the original structure of the Graham Hospital, a gift of Misses Alice and Caroline Graham, was formally opened and dedicated to the public. The school also began operating at this time.

The original structure had approximately 30 beds, with 12 beds plus room areas used as living quarters for student nurses, the supervisor, and faculty members. Six students graduated in 1913, the first graduation ceremony of the Graham Hospital School of Nursing. The Graham Hospital School of Nursing was approved by the Illinois Department of Registration and Education on October 18, 1923, as a three-year diploma school. It has been accredited since 1968 by the National League for Nursing Accrediting Commission, now known as the Accreditation Commission for Education in Nursing.

Graham Hospital is the primary clinical facility utilized. Clinical experiences also occur in other area hospitals. Students participate in a variety of community settings, which gives exposure to the increasing home health aspects of health care.

The philosophy and End-of-Program Student Learning Outcomes of this hospital-based professional nursing program are implemented throughout the curriculum. All nursing courses are taught by the instructional staff of the home school. Spoon River College courses are taught concurrently with the School of Nursing courses. All nursing courses include both classroom and clinical nursing experiences that allow students to apply knowledge gained in the classroom. Nursing courses build upon content from biological, physical, and psychosocial sciences.



ALUMNI & MISSION STATEMENT

Alumni

The School of Nursing has an active Alumni Association whose purpose is to support communication among the graduates of the School of Nursing and to promote nursing education by the active involvement of its members. The Association meets four times a year. The Association sponsors many activities and provides a scholarship for a student at graduation each year. New graduates are given a complimentary membership for one year.

Mission Statement

Graham Hospital School of Nursing will continuously achieve excellence in diploma nursing education.



115 Years of Excellence



PHILOSOPHY

Graham Hospital School of Nursing is a three-year diploma program that addresses the health care needs of the community by providing professional nursing education. The program provides comprehensive educational experiences that nurture growth in professional values, develops competencies in nursing, and prepares the graduate to contribute to a diverse society. The curriculum prepares the graduate to practice as a generalist independently or collaboratively with other healthcare providers

Biological, physical, and psychosocial sciences are used to formulate nursing practice decisions. Nursing has a specialized body of knowledge and skills derived through research, supported by evidence, and delivered in an effective, efficient, and caring manner.

Nursing education provides the student with the opportunity to develop the knowledge and skills essential for beginning practice as a registered nurse in a variety of health care settings. Nursing contributes to the total health of populations by providing quality care to individuals, families, and groups as aggregates.

The nursing process is an analytical approach that guides nursing activities while individualizing care for client(s), families, and groups. Professional nursing is actualized through the roles of provider of care, communicator, teacher, professional team member, leader, and client advocate. Nursing practice decisions incorporate legal, ethical, moral, and economic aspects to advance our communities' health.

Health is a dynamic state of functioning in which there is continual adaptation to internal and external stressors. These stressors can be from the physical, psychological, social, environmental, and/or spiritual dimensions. Health status is reflected by the extent to which the individual, family, or group has reached certain levels of adaptation within a multidimensional state of wellness. Wellness is an adaptive state encompassing the maximum potential of the individual, regardless of their state of health. Illness is a maladaptation or a breakdown in the ability of the individual, family, or group to cope with stressors in the environment.



PHILOSOPHY CONT.

Nursing is a caring profession whereby judgments are utilized in a variety of settings to assist man to attain, maintain, or regain an optimum level of wellness. Man's environment is both internal and external, in nature and is understood as those interacting stressors that influence their state of health along the wellness - illness continuum. Man functions as a unified whole within the environment and communicates their needs through an inter personal process. Man strives continuously to bring into balance those ever-changing environmental stressors. This inherent stress-adaptation process is an integral part of man's existence.

Man is a holistic, integrated being with inherent dignity and worth whose physical, cognitive, and psychosocial development progresses through the life cycle. Freedom of choice and informed self-determination are inherent rights and responsibilities of man. Nursing formulates decisions that recognize man's basic needs as a bio-psychosocial-spiritual being.

Education is a life-long process of planned and peripheral learning experiences, which results in the acquisition of knowledge, skills, judgments, and attitudes. Important aspects of this process include critical thinking, communication, and goal setting. The educators are facilitators of this process, assisting students to integrate theoretical knowledge and clinical experiences.

Learning is the emergence of new knowledge and/or patterns of behavior through active and dynamic interaction with the environment. Learning is affected by the individual's values, needs, previous knowledge, experience, and reinforcement. Learning is best accomplished in an environment that encourages free exchange of ideas and experiences between educators and students. The educators are responsible for guiding the student toward independent, safe nursing practice based on nursing process and creating an environment which allows for mutual personal growth, freedom of expression, dignity, and self-worth. The students are responsible for their own learning and, with guidance, evaluation of learning outcomes.



END-OF-PROGRAM STUDENT LEARNING OUTCOMES

Upon completion of the curriculum, the student will be able to:

1. Demonstrate professional values in relationship to self, profession, and society.
2. Analyze theoretical and empirical knowledge from the biological, physical, and psychosocial sciences and nursing as a basis for formulating nursing practice decisions.
3. Utilize the nursing process in a variety of settings to provide healthcare to individuals, families, and groups throughout the life cycle.
4. Use the roles of direct provider of care, manager, leader, teacher, communicator, client advocate, and professional team member to coordinate, facilitate, and improve the quality of health and the delivery of health care in a variety of settings.
5. Analyze theoretical knowledge relevant to human adaptation to assist individuals, families, and groups experiencing change on the wellness-illness continuum.
6. Evaluate the internal and external environment to promote the optimum wellness of man.
7. Formulate nursing practice decisions that recognize man's basic needs, inherent dignity, self-worth, holistic nature, and self-determination.
8. Use the process of critical thinking to enhance the acquisition of knowledge, skills, and attitudes.



ADMISSION

Students interested in admission to Graham Hospital School of Nursing must submit an application and a pre-admission interview will be arranged.

Applications are reviewed monthly from August until May. Applications will be considered and reviewed at the discretion of the Admission, Retention, Promotion, and Graduation Committee. Applicants will be notified of their admission in writing after a review is completed.

Once the Freshman class is filled, a waiting list will be established for that year. Students who are placed on the waiting list and not admitted for the current year are not guaranteed admission the following academic year; they must reapply.

Application Procedure

The applicant must submit the following to the Coordinator of Student Affairs.

1. A completed application for admission, including the Essential Functions for Students of Nursing form and \$40.00 application fee.
2. Official transcripts from all high schools and postsecondary institutions. An official transcript is one that is mailed directly to the School of Nursing by high schools and colleges/universities.
3. Three letters of recommendation using the provided Personal Reference Form.
4. The applicant must also complete an interview with the Coordinator of Student Affairs.
5. Graham Hospital Association makes a Uniform Conviction Information Act (UCIA) check on all new hires, which includes fingerprinting. This criminal background check includes students applying to Graham Hospital School of Nursing.
6. Applicants must also complete a drug screening test prior to the start of the semester.



ADMISSION

Minimum Requirements for Admission

The applicant must have graduated from a state-approved high school, with a cumulative GPA of 2.75 on a 4.00 scale, or have obtained a high school equivalency, and received a grade of "C" or better in each of the following courses at either high school or college level (1 unit equals 1 year of high school or 1 semester of college):

A. English	3 units
B. Algebra (2 years of high school or one semester intermediate college algebra)	2 units
C. Geometry (1 year of high school or one semester college geometry)	1 unit
D. Biology (High School within last 5 years or college BIO 105 or equivalent)	1 unit
E. Social Sciences	2 units
F. Chemistry (Recommended)	1 unit

1. Consideration will be given to applicants who do not meet the above requirements but have demonstrated success on the college level by completing at least seven transfer credits, including a science, with a 2.75 GPA.
2. The applicant must have a favorable criminal background check from the Illinois State Police and a negative drug screening done by Graham Hospital.
3. All applicants need to be aware that meeting standards at the minimum level does not ensure admission to the school.
4. Acceptance

- A. A letter confirming or denying admission will be sent to the applicant.
- B. Upon acceptance of admission a non-refundable fee of \$75.00 is required.
- C. The Cumulative Health and Immunization Report (school form) must be completed by August 1st.
- D. A current American Heart Association Basic Life Support (BLS) - Health Care Provider card must be obtained by the first day of class.



ADMISSION

Support Courses

Students seeking admission to Graham Hospital School of Nursing apply directly to an accredited college of their choice for the completion of support courses. While students may attend any college, the School of Nursing has established a cooperative relationship with Spoon River College for the purpose of providing support courses.

An applicant may be admitted to Spoon River College by one or more of the following ways:

1. Documenting graduation from an accredited high school.
2. Transferring from another college or university.
3. Providing proof of successful completion of a high school equivalency.
4. Special admissions situations will be reviewed on an individual basis by Spoon River College

Readmission

Due to the dissolution of the diploma program, no student will be readmitted to GHSON unless they can complete the course of study for the diploma by May 2027.



ADMISSION

Transfer Students

Transfer students from other nursing programs are accepted through completion of the regular admission criteria. Applicants are considered on an individual basis for course placement. Transfer students must be enrolled in and successfully complete all courses at Graham Hospital School of Nursing a minimum of one year prior to graduation.

Transfer students must meet the same requirements as those in the class to which they are seeking admission. The applicant is required to:

1. Have completed comparable subjects and content courses, reviewed by appropriate faculty and the Admission, Retention, Promotion, and Graduation Committee.
2. Submit official transcript(s) and course description(s) from previous nursing schools and colleges for transfer credit. Nursing credits must have been earned within the past three years.

Transfer Credit Policy

At Graham Hospital School of Nursing, transfer credits will be reviewed and accepted at the discretion of the Coordinator of Student Affairs and Director. Grades of C or better are required for all accepted transfer credits



ADMISSION

Advanced Placement of LPNs

Advanced placement of LPNs is based on space availability.

Applicants who have graduated from practical nursing programs may be eligible for advanced placement after satisfactory completion of the following:

1. Application procedure (see page 9).
2. Official transcript from LPN program attended.
3. Evidence of current LPN licensure.
4. Applicants who are eligible for Licensure may petition to waive the licensure requirement.
5. Satisfactory completion of BIO 200 and BIO 201 (Anatomy & Physiology I & II), PSY 130 (Gen. Psychology), HS 106 (Nutrition I), or their equivalent with a grade of "C" or better.
6. A current American Heart Association Basic Life Support (BLS)-Health Care Provider card must be obtained by the first day of class.

Credit for Prior Learning

Applicants who have met the criteria for advanced placement shall receive 15 nursing credits toward the completion of our diploma program and will enter the program at the 2nd year, taking NUR 210 during the fall semester.

Full and Part Time Status

A full-time student is defined as a student who is registered for 12 or more semester hours per academic semester. A student who is registered for less than 12 hours is considered part-time.

Students should remain aware of the five-year limitation for completion of the nursing course sequence.



ACADEMIC REGULATIONS

Upon completion of a course, a grade will be assigned by the instructor. The basis for the grades will be described in the course syllabus. Grades provide a base for academic evaluation and determine academic standing.

Scholastic Standards

Students will be notified of grades earned each semester. The School of Nursing uses the following grading system:

Grade	Scale	Grade Point	Performance Level
A	94-100	4	Superior
B	87-93	3	Above Average
C	80-86	2	Average
D	73-79	1	Below Average, not passing
F	0-72	0	Unsatisfactory, not passing

Clinical Grades: S Satisfactory U Unsatisfactory
Credit/No Credit

I - Incomplete - Temporary Grade

W - Withdrawal from course of school

WP - Withdrawal from course of school passing

WF - Withdrawal from course of school failing

UWF - Unofficial Withdrawal (F)

A grade of Incomplete is not granted automatically and may be given at the discretion of the instructor based upon the following criteria:

1. The student has completed at least twelve weeks of a semester course or six weeks of an eight-week course, with a minimum theory grade of "C" and Satisfactory clinical performance.
2. The student is unable to complete the course and/or other assignments due to illness or a family emergency. The Admission, Retention, Promotion, and Graduation Committee, with the input of the instructor(s), will determine whether an absence due to illness is excusable. Written physician verification will be required for the student's permanent file.



ACADEMIC REGULATIONS

A contract will be signed by the student and instructor showing the requirements to be completed before the "I" can be removed. The student has one month from the date noted on the contract to complete all required work. After one month an "I" becomes an "F" if the student has not met the specifications of the contract. A student may request to advance to the next nursing course, but will be required to withdraw if the "I" is not removed with a minimum grade of "C."

A student earns a final grade for each course according to the grading scale. A grade of "C" (2.00) must be attained in all nursing courses. In all nursing courses, the clinical performance is evaluated as Satisfactory or Unsatisfactory. If the student's clinical performance is Satisfactory, the grade for the course is the theory (lecture/discussion) grade. An Unsatisfactory in the clinical area results in a failure ("F" grade) for the course.

A student who earns a grade of "D" or "F" in a nursing course can apply to repeat the course only once. Once a student repeats a course, that option will not be available for any other nursing course, with the exception of NUR 110. All credit hours and grade points will appear on the permanent transcript. Repeated courses will be reflected on the transcript with an "R". The grade received on their petition of the course will replace the first grade in the calculation of the cumulative grade point average.

A student who receives below a "C" in a support course must repeat the course prior to enrollment in the nursing course for which this is a prerequisite. If a student withdraws during the first week, no grade will be recorded. After the first week, a grade of "W" will be recorded. Students withdrawing after the course midterm will have the grade "WP" or "WF" recorded on their transcripts. Students cannot withdraw after two-thirds of the course is completed. Students can apply only once to repeat a specific course for which a "W", "WP" or "WF" has been given. A student who leaves without completing the process of notifying the institution of the intent to cease attendance (unofficial withdrawal) will receive a "UWF" for the course.



ACADEMIC REGULATIONS

Students will be notified of grades earned each semester. Official grades are withheld if the student has unpaid school charges, library fines, pharmacy charges, or incomplete health requirements. Mid-term nursing course grades are issued only to students who are doing unsatisfactory work at that time.

Promotion Policy

To be eligible for promotion to the next level or course, the student must:

1. Maintain a cumulative grade point average of 2.00 or above. The cumulative grade point average is defined as the total of all grade points received for courses listed in the school curriculum plan divided by the total number of credit hours.
2. Complete course prerequisites or their equivalent with a "C" or better.
3. Submit a completed End-of-School-Year Checklist (including financial obligations) at the end of each academic year.

When a student fails to maintain a cumulative and semester grade point average of 2.00 or above due to a grade in a support course, the student will be placed on financial aid warning until the end of the following semester. A warning period is considered one semester. In order to be removed from financial aid warning, a student must obtain a cumulative and semester GPA of 2.00 at the end of the warning period.

Failure to resolve financial aid warning status will result in mandatory withdrawal from the School of Nursing.

Graduation Requirements

To be eligible for graduation, each student must:

1. Satisfactorily complete the required nursing courses within a five year calendar
2. Complete non-nursing support courses as stated in school catalog.
3. Settle financial account with the Accounting department of the Hospital.
4. Complete and return the End-of-School-Year Checklist to the Office of Student Affairs
5. Have a minimum cumulative GPA of 2.00.
6. Complete 12 hours of community service



ACADEMIC REGULATIONS

Licensure Eligibility

The graduate of this program is eligible to apply to take the National Council Licensure Examination (NCLEX) for licensure as a registered professional nurse. In the state of Illinois, applicants must provide information on convictions of any criminal offenses in any state or federal court, personal history of any past or present chronic illnesses that would interfere with the ability to practice, dishonorable discharge from the service, and loss of professional license or permit. Graduates must be fingerprinted and include the receipt with the application for testing.

Audit Policy

Requests for auditing a theoretical and/or lab component of a course will be considered on an individual basis. Clinical component may not be audited.

Withdrawal from Course

Student intending to withdraw from a course must complete the appropriate form available from the Office of Student Affairs.

Withdrawal from School of Nursing

A student who is planning to withdraw from the School of Nursing must meet with their instructor, academic advisor, and the Director within three days of their last day of attendance to discuss their desire to withdraw and possible retention measures. The forms are available from the Office of Student Affairs.

Failure to Progress Form

A student who fails to meet the requirements to progress in the program is asked to complete this form, which is available from the Office of Student Affairs.

Grade Reports

Grade reports are sent to the student at the end of each semester after an official transcript of support course grades is received.

Honors

At the end of each semester, students who have achieved a semester grade point average of 3.50 to 4.00 are named to the Director's Academic Honor List. Students who have achieved a semester grade point average of 3.00 to 3.49 are named to the Nursing Honor Roll. To receive honors, a student must have taken a nursing class(es) that semester

Graduation Honors

Graduation Honors are based upon the following cumulative grade point average:
3.50-4.00 Graduating with High Honors
3.00-3.49 Graduating with Honors



OTHER POLICIES

Appeal Process

A student has the right to appeal decisions regarding academic policies, financial aid policies, and disciplinary actions according to the procedure outlined in the Student Handbook and Financial Aid Handbook.

Academic grievances are defined as those pertaining directly to final theory grades and clinical evaluations. Non-academic grievances concern those areas which are not directly related to the pursuit of knowledge or skills defined by the school curriculum. If the student believe she or she has been treated in an unfair manner in non-academic school related activities or disciplined for alleged misconduct not in an academic context, the student may file a non-academic grievance

Attendance/Absence

See Student Handbook for Attendance Policy.

Civility Policy

See Student Handbook for Civility Policy.

Accommodations Policy

In order to initiate services, students must complete the GHSON Disability Support Services Request for Services form, available from the Coordinator of Student Affairs, and submit appropriate documentation for verification of their disability. The type of accommodation may vary depending on the type of disability.

Identification Badge

Students will be issued an identification badge during orientation. This badge will be needed for a variety of purposes. The badge should be returned to the school upon withdrawal, leave of absence, or graduation. There will be a charge for replacing an identification badge/student tag.

Legal Name Change/Address Change

Legal name changes and/or address changes which occur during the program enrollment are to be reported in writing within one week to the Office of Student Affairs.

Student Pregnancy Disclosure

Students need to notify their clinical instructors upon suspicion of pregnancy for the safety of both mother and child. See Student Handbook for Student Pregnancy Disclosure form



OTHER POLICIES

Medical Restriction

If a student has medical restrictions, a physician's written statement of verification is required and should be submitted to the Coordinator of Student Affairs. A copy will be maintained in the student's health file. In accordance with the clinical agency's guidelines regarding medical restrictions, the clinical instructor will notify the student whether a clinical absence will be required. Appeals will be handled through the Academic Grievance Procedure.

Privacy Act/Confidentiality

In accordance with the Family Educational Rights and Privacy Act of 1974, a student may inspect and review official education records, files, and data directly related to the student's attendance at Graham Hospital School of Nursing.

A comprehensive policy related to the utilization of student records is outlined in the Student Handbook. The policy is also briefly outlined in the Financial Aid Handbook.

Professional Liability Insurance

Graham Hospital maintains professional liability insurance covering students during all theory and clinical nursing courses.

Publications

Changes occurring after publication take precedence over published statements and will apply to current and new students. Changes in published statements occurring after publications will be communicated to current students through electronic mailer or written notification in their mailboxes. Inserts containing changes will be added to existing publications.

The School Catalog, Student Handbook, and Financial Aid Handbook are available upon request. Information regarding the school is also available at our website www.grahamschoolofnursing.org

Each student signs an annual statement that they have read, understood, and agree to abide by the procedures and policies set forth in the School Catalog, Student Handbook, and Financial Aid Handbook.

Sex Discrimination and Sexual Misconduct Policy

See Student Handbook for Sex Discrimination and Sexual Misconduct Policy.

Social Networking Policy

See Student Handbook for Social Networking Policy.



OTHER POLICIES

Student Rights

Academic and non-academic grievance policies are outlined in the Student Handbook. The school provides for the protection of privacy for students and parents through adherence to the Family Educational Rights and Privacy Act of 1974, as amended.

Substance Abuse Policies

See Student Handbook for Substance Abuse Policies.

Tobacco Free Environment

Graham Health System is committed to the promotion of health through the treatment and prevention of disease, and for providing a safe and healthy environment for our physicians, staff, volunteers, visitors, and those we serve. Consistent with this commitment, Graham Health System recognizes the adverse health effects of tobacco products and second-hand tobacco smoke. For these reasons, the use of tobacco products in any form (i.e., cigarettes, electronic/battery operated cigarettes (e-cigarettes), cigars, pipes, chewing tobacco, snuff, medical marijuana, etc.) is prohibited on Graham Health System property. Included as Graham Health System property are sidewalks, adjacent to the hospital and clinic buildings, parking lots, and buildings leased or owned by Graham Health System.

Smoke-Free Policy

To provide a healthy environment for our patients, visitors and employees, Graham Health System is a "No smoking" facility. Smoking within the Graham Health System or on the premises is not permitted.

Transcripts

The school will send an official transcript to a designated agency or person upon receiving a signed request form and a \$5.00 fee. The school adheres to the Family Educational Rights and Privacy Act of 1974, as amended. Official transcripts are not released to those with indebtedness to the school or past-due Graham Financial Assistance and/or Federal student loans.

Transportation/Parking

Each student is responsible for their own transportation to and from classroom and clinical experiences. Parking is available in designated areas. Students utilizing the parking facilities must comply with Hospital regulations. The Hospital assumes no responsibility for vehicles.



STUDENT LIFE

All student activities are planned to provide experiences for professional and personal development.

Community Service

Graham Hospital School of Nursing values service and giving back to the community. For future nurses, participating in community service activities provides a sense of personal values and civic responsibility. Service activities are rewarding experiences for all persons involved. Graham Hospital School of Nursing has incorporated community service into the curriculum. Students will have the opportunity to provide a service to their community and at the same time gain a better understanding of the resources available. See Student Handbook for Community Service

Counseling and Guidance

Professional counseling for individual and family problems is not provided through the School, but students are eligible to use the Employee Assistance Program (EAP) through Graham Health System. See Employee Assistance in Student Handbook. This is a free and confidential service to assist with solving problems that may interfere with work or school. Students may discuss counseling needs with a faculty member, advisor, Coordinator of Student Affairs, or the director of the School of Nursing. Community resources are also available for counseling as needed.

Facilities

A library with current periodicals and texts is available for student use. Besides the resources available in the library, materials may be borrowed from other libraries via interlibrary loan through cooperative memberships with the Resource Sharing Alliance, OCLC, and Docline. Numerous health-related databases are available to students online. A computer lab is also available for student use 24/7 with badge access. The school provides lockers, lounges, and a recreation room for student use. Mailboxes are provided for students and should be checked daily when on campus.

Faculty Advisement

Each student will be assigned a faculty advisor. Faculty advisors are available for individual guidance on academic and professional matters. Students are required to meet with their advisors at least once in the fall. Additional meetings can be arranged by either faculty or students at any time throughout the year.



STUDENT LIFE

Health Services

The student is expected to assume the cost and the responsibility for a preadmission physical examination and routine laboratory tests. The student is responsible for all health care costs and is encouraged to have health insurance. The student is responsible for reporting to the Coordinator of Student Affairs all health-related problems affecting their progress in this school.

Students may purchase prescription and non-prescription drugs for themselves at cost from the Graham Hospital pharmacy. They may pay with cash (exact amount only), debit/credit card, or check at the pharmacy, or obtain a receipt and pay at the cashier's office. Students using the Graham Hospital emergency room will have the emergency room bill sent initially to the student's own health insurance company. Students who do not have insurance will need to complete the Financial Aid Application with the Business Office to apply for financial help on their bill. All health costs incurred are the student's responsibility, including injury-related incidents in clinical and class.

Student of the Month

One student from each level will be selected for a parking voucher. Students will be selected randomly through a drawing at Student Senate Meetings.

Student Orientation

A comprehensive orientation program is planned to provide dialogue between faculty, staff, and students, and to familiarize students with school, hospital and Federal Student Aid policies. Attendance is required at all orientation activities.

Student Senate

The Student Senate is composed of all students. Student Senate officers are elected representatives. The democratic process is utilized to plan activities for the enrichment of student life. Student Senate standing committees are utilized to assist in the growth of the individual student, to create a sense of unity and fellowship, and to promote understanding and interest in professional organizations. A faculty advisor assists the Student Senate in its activities. Students are encouraged to join the National Student Nurses Association (NSNA), which acquaints students with professional, civic, and legislative responsibilities as well as the functions of professional nurse organizations.



FINANCIAL AID

Academic Year

The School of Nursing operates on a semester system. Each semester is 16 weeks. The academic year begins mid-August and ends mid-May.

Purpose

The primary goal of the Financial Aid office is to help students achieve their educational goals through financial support and resources. It is the goal of the Office of Student Affairs to assist students to keep financial obligations at a minimum during their educational experience. Through federal and state resources, work-study, and loans, the school provides award packages that contain both gift and self-help forms of assistance. Priority consideration for funding is given to students who meet established deadlines for submission of aid forms. The financial aid package process ensures effective use of funds available and provides fair and equitable treatment of all applicants.

87% of the students enrolled at Graham Hospital School of Nursing during the 2023-2024 academic year received some form of financial assistance either through state and federal grants, loans, or scholarships.

During the 2023-2024 academic year, a total of \$374,746.39 was awarded in federal and state financial aid, student loans, and miscellaneous institutional and outside scholarships.

The Coordinator of Student Affairs administers the financial aid program and assists students with information and counseling. All students are encouraged to file for financial aid.

Eligibility Requirements

- Have financial need (except for Direct Unsubsidized Loans)
- Have a high school diploma or its recognized equivalent.
- Attend a participating college as a regular student and be working toward a degree or certificate.
- Be a U.S. citizen or eligible noncitizen.
- Have a valid Social Security number.
- Be making satisfactory academic progress.
- Certify that you will use federal student aid only for educational purposes.
- Certify that you are not in default on a federal student loan and that you do not owe money on a federal student grant.

In Addition:

- Federal Direct Loans and private student loans must be repaid with interest.
- Students going to college less than half-time may be eligible for Federal Pell Grants and some other federal student aid programs.
- Students who have received a bachelor's degree are not eligible for Federal Pell Grants or FSEOG, but may be eligible for other federal student aid programs.
- Students who are attending two schools in the same enrollment period can only receive financial aid at one of the schools.



FINANCIAL AID

Financial Aid Awards

The following sources of aid are available:

Federal

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Direct Loans
- Federal Work Study Programs(FWS)
- VA Benefits

State

- Illinois Student Assistance Commission Monetary Award Program (MAP)

Private

- Loans and scholarships from private sources, such as hospitals and health care agencies, service organizations, foundations, and civic organizations
- Gift aid awarded in recognition of outstanding achievement Programs are outlined in more detail in the Financial Aid Handbook.

Listed below are the steps involved in the application procedure:

- Step 1 Complete the Free Application for Federal Student Aid (FAFSA). You can apply for student aid electronically at www.fafsa.gov or use the myStudentAid mobile app. Be sure to follow the instructions and answer all required questions carefully.

If you filed electronically and provided a valid e-mail address, you will get an email within three to five days. The email contains a secure link so you can access your Student Aid Report (SAR) online. If you apply by mail, it will take about two to three weeks for your FAFSA to be processed and for you to receive an SAR in the mail. Graham Hospital School of Nursing will receive the report electronically.

- Step 2 Information received from these documents is used to determine need eligibility for funds. All information is held in confidence. Information will not be released without consent of the student. Students will be notified of any documentation needed by the Office of Student Affairs. Documentation may include, but is not limited to, verification worksheets and other income information.

- Step 3 After fill information is submitted to the Office of Student Affairs, you will receive a financial aid offer letter listing the amount of assistance offered to you. You must sign and return the school copy of the award letter to the Office of Student Affairs indicating your acceptance or refusal.



FINANCIAL AID

Satisfactory Academic Progress Requirements

According to federal and state guidelines, students must maintain satisfactory academic progress in order to be awarded financial aid. Financial aid recipients must satisfy the quantitative as well as qualitative measurements in their progress toward completion of their degree. This policy applies to each financial aid recipient, whether a previous aid recipient or not. The policy is outlined in the Financial Aid Handbook. Copies of the policy are also available in the Financial Aid Office upon request.

Financial Aid Appeal Policy

Students have a right to appeal their financial aid decisions and must follow the guidelines listed under Appeals in the Financial Aid Handbook.

Financial Aid Policy with Spoon River College

A consortium contract is signed by Spoon River College and Graham Hospital School of Nursing. The agreement states that any student enrolled in Graham Hospital School of Nursing and Spoon River College (for nursing support courses) will only receive financial aid through Graham Hospital School of Nursing.

2024-2025 Financial Cost Information

Tuition Nursing Courses*	\$195.00 per credit hour
Fees	Fees
Activity Fee	\$200.00 per semester
Printing/Resource Fee	\$120.00 per semester
Testing/Technology Fee	\$335.00 per semester
Tuition SRC Courses	
• General Education Courses	\$183.00 per credit hour
• Science Courses	\$203.00 per credit hour
• Online Courses	\$205.00 per credit hour
Sim Lab Fees	
Freshmen	\$57.00 fall semester \$25.00 spring semester
Juniors	\$49.00 fall semester
Seniors	\$28.00 spring semester
Freshmen Equipment	\$142.00 fall semester
Graduation Fee (Seniors Only)	\$200.00 spring semester
Estimated Nursing Books	\$754.00 per semester
Freshmen	\$57.00 fall semester
Junior	\$510.00 spring semester
Senior	\$292.00 spring semester

*Tuition at Graham Hospital School of Nursing is comparable to other hospital-based diploma programs.



FINANCIAL AID

Billings

Approximately 4 weeks after the start of each semester, two copies of the billing form are provided to each student. Upon receipt of the two copies of the billing form, the student is to:

- Sign and return one form to the Office of Student Affairs.
- Retain one form for a personal record.

All student aid, including loans, is applied directly to the student account. If a balance remains, students may utilize a payment plan to pay the balance. The payment plan will allow students to make three equal monthly installments due no later than the 1st of the month. Fall semester payments are due October, November, and December. Spring semester payments are due March, April, and May. Payments not received by the due date will be assessed a \$25 late fee. The payments should be paid to the cashier on the main floor of the hospital. If the billing reflects a credit due, students will receive their credit check from the Office of Student Affairs.

Students will not be furnished an official report of grades, a transcript of credit, receive a diploma, or be permitted to register for another semester until all financial obligations to the school are paid.

Students who withdraw from or fail the program with tuition amounts outstanding will immediately owe the balance of tuition plus interest. The interest will accrue on the unpaid portion of the tuition at the rate of 10% from the date of withdrawal.

Uniforms

GHSON clinical uniform consists of a navy scrub top with navy scrub pants, white socks, and white shoes, or navy skirt/dress with white hose and white shoes. Uniforms will be billed to the student bill. More information is under Dress Code in Student Handbook.

Books and Professional Supplies

Graham Hospital School of Nursing books and supplies may be purchased through the Graham Hospital School of Nursing library. Fees for books and supplies can be added to the student's billing with their permission. In the case of withdrawal from Graham Hospital School of Nursing, books and supplies are considered an institutional charge and will be refunded according to the refund policy listed in the School Catalog and Financial Aid Handbook. All incoming transfer students receive a complete set of textbooks for the current semester, plus a complete set of previous course texts, purchased through the library when they enter the program.



FINANCIAL AID

Veterans

Graham Hospital School of Nursing will not take any of the four following actions toward any student using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while their payment from the United States Department of Veterans Affairs is pending to the school:

- Prevent their enrollment;
- Assess a late penalty fee to;
- Require they secure alternative or additional funding;
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to produce the VA's Certificate of Eligibility by the first day of class; provide written request to be certified; provide additional information needed to properly certify the enrollment as described in other institutional policies (see our VA School Certifying Official for all requirements).

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at www.benefits.va.gov/gibill.

VA Student Attendance Policy

Students receiving Veteran's Benefits from the Illinois Department of Veteran's Affairs are required to have satisfactory attendance. To maintain the benefit, VA Benefit recipients must attend 75% of theory classes and 100% of clinical experiences. Attendance records will be maintained in student files and submitted to the VA as required. Students with consistent unreported/unexcused absences will be subject to a meeting with the director of the program and may result in a course failure and/or program suspension or dismissal. Students not adhering to the VA requirements are subject to having their benefits revoked.

Institutional Refund Policy

The institutional refund policy exists for calculating the refund of institutional charges, which include tuition, fees, and, if applicable, nursing books (print & electronic), and nursing equipment. Only like-new (unused and undamaged) books and equipment may be returned for a refund. Books with access codes scratched off are considered used and cannot be returned. No books may be returned after the Add/Drop date. *A 15% shipping/handling will be charged for books.

Week of Semester	Refund Percentage
Prior to Add/Drop Date (9/1/23)	100% (less enrollment deposit)*
3rd Week	75%
4th Week	50%
5th Week	25%
6th Week (9/28/23)	0%



FINANCIAL AID

The student's allocation of any refund is distributed only after the requirements of federal and non-federal aid programs are satisfied. See Financial Aid Return of Title IV Funds Policy for additional information.

Return of Title IV Funds Policy

The Higher Education Amendments of 1998, Public Law 105-244 mandate the way funds paid toward a student's education are to be calculated when a recipient of Title IV funds withdraws. The federal "Return of Title IV Funds" formula dictates the amount of Federal Title IV aid that must be returned to the federal government by the school and the student.

The federal formula requires a return of Title IV aid if the student received federal financial assistance in the form of a Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Direct Subsidized and Unsubsidized Loans, or PLUS loan. A statutory federal formula is applied through the 60% point of each semester to determine the amount of the Title IV funds a student has earned at the date of withdrawal. After the 60% point in the semester, a student has earned 100% of Title IV funds. The percentage of Title IV aid to be returned is equal to the number of calendar days remaining in the semester divided by the number of calendar days in the semester. Scheduled breaks of more than 5 consecutive days are excluded. Examples of the Return of Title IV Funds policy are available upon request from the Office of Student Affairs.

If any funds remain after the return of the Title IV aid, they will be used to repay state funds, private or institutional aid. If there is an unpaid balance, then all aid sources will be repaid before any funds are returned to the student. If funds are released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal financial aid.



PROGRAM EFFECTIVENESS

The withdrawal rate for the 2020-2021 academic year was 36.5%.
 The withdrawal rate for the 2021-2022 academic year was 31.1%.
 The withdrawal rate for the 2022-2023 academic year was 20 %.
 The withdrawal rate for the 2023-2024 academic year was 32.5%.

84.6% or 11 of 13 students in the class of 2021 graduated.
 88.9% or 16 of 18 students in the class of 2022 graduated.
 100% or 17 of 17 students in the class of 2023 graduated.
 92.3% or 12 of 13 students in the class of 2024 graduated.

For the class of 2024, 100% of those reporting we reemployed as registered nurses within twelve months of graduation. Graduate satisfaction statistics are available upon request from the director of the school.

The NCLEX-RN pass rate for the Class of 2020 was 73%.
 The NCLEX-RN pass rate for the Class of 2021 was 90%.
 The NCLEX-RN pass rate for the Class of 2022 was 88%.
 The NCLEX-RN pass rate for the Class of 2023 was 78.5%.
 The NCLEX-RN pass rate for the Class of 2024 was 92%.
 The state average NCLEX-RN pass rate for first-time test-takers was 82%and the national average was 82%.

BSN Completion Programs

There are several types of BSN completion programs available to Graham graduates, including online programs .

RN to BSN Pathway

We are partnered with Illinois State University to provide a seamless transition to earn your BSN degree. Dual enrollment will be offered starting in the second year of Graham Hospital School of Nursing.



PROGRAM EFFECTIVENESS

Accreditation

Graham Hospital School of Nursing is approved by the Illinois State Department of Financial and Professional Regulation and has been accredited since 1968 by the National League for Nursing Accrediting Commission, now known as Accreditation Commission for Education in Nursing (ACEN), an accreditation reserved for quality educational programs in nursing. ACEN has granted accreditation through 2029. Formal complaints regarding Graham Hospital School of Nursing may be made to the Accreditation Commission for Education in Nursing (ACEN). The ACEN's phone number is 1-404-975-5000, and their address is 3390 Peachtree Road N.E., Suite 1400, Atlanta, Georgia 30326.

The reports from the Illinois Department of Financial and Professional Regulation and the Accreditation Commission for Education in Nursing (ACEN) accreditation are available for review. Requests to review the report are made by contacting the director of the school.

Standardized Testing

Standardized tests are given to assess academic performance. Achievement tests are given at the end of selected courses. These tests help evaluate the educational effectiveness of the school in comparison to other nursing programs in the country. Tests are also given at the end of the senior year to measure overall achievement at the end of the curriculum.

School performance scores are available upon request from the director of the school.



RECOMMENDED CURRICULUM PLAN

Graham Hospital School of Nursing Recommended Curriculum Plan

Year 1 Fall Semester

NUR 110 7 Credits

Introduction to Nursing Concepts

Anatomy & Physiology I* 4 Credits

Medical Terminology* 3 Credits

General Psychology** 3 Credits

Year 1 Spring Semester

NUR 111 8 Credits

Introduction to Nursing Care of the Adult Client

Anatomy & Physiology II** 4 Credits

Composition I 3 Credits

General Elective 3 Credits

Year 2 Fall Semester

NUR 210 9 Credits

Nursing Care of the Adult Client in Illness

Human Growth and Development** 3 Credits

Principles of Microbiology 4 Credits

Year 2 Spring Semester

NUR 230**** 4 Credits

Nursing Care of the Childbearing Family

NUR 240**** 4 Credits

Nursing Care of the Childrearing Family

Introduction to Sociology 3 Credits

Composition II 3 Credits

Year 3 Fall Semester

NUR 250**** 4 Credits

Nursing Care of Clients in the Community

NUR 260**** 4 Credits

Nursing Care of Clients with Psychosocial Problems

Speech Communication 3 Credits

Total GHSON Nursing Courses (8) = 50 credit hours

Total Support Courses (12) = 39 credit hours

Year 3 Spring Semester

NUR 310 10 Credits

Advanced Concepts in Nursing Practice

Statistics 3 Credits

After successful completion of NUR 110, students can apply to the state to test for their CNA License.

*Required for promotion to NUR 111

**Required for promotion to NUR 210

***Required for promotion to NUR 230, 240, 250, 260

****Courses are interchangeable and may be taken either Spring of Year 2 or Fall of Year 3



COURSE DESCRIPTIONS

NUR 110 Introduction to Nursing Concepts

Nursing 110 is designed to give the student a basic foundation of the concepts of man, nursing, wellness/illness, and environment. The student is assisted in applying principles from the biological and psychosocial sciences to promote the adaptation of the individual. Basic human needs, adaptation theory, and the nursing process are introduced as the student assumes the roles of professional team member and provider of basic nursing care. Skills lab allows the student to practice and refine basic nursing skills. Supervised clinical experiences take place in hospital acute and rehabilitative care units. Observational clinical experiences that correlate with theory are offered based on availability. (Credit hour: 7; Theory Hour: 6; Clinical Hour: 3)

NUR 111 Introduction to Nursing Care of the Adult Client

Nursing 111 is designed to give the student an opportunity to promote the adaptation of the individual experiencing alterations in health status. The student is assisted in applying concepts and roles introduced in the preceding course. The nursing roles of professional team member, provider of care, communicator, and teacher are studied and utilized. Assessment skills are expanded to include the total body in a systematic plan to facilitate priority planning, documentation and evaluating of the nursing process. Clinical lab allows the student to facilitate development of expanding nursing skills. Supervised clinical experience takes place in selected hospital units. To enhance the student's knowledgebase, there are observational experiences in various hospital departments and community clinics.

Prerequisites: NUR 110, Anatomy & Physiology I, and Medical Terminology with a grade of "C" or better.

(Credit hour: 8; Theory Hour: 6; Clinical Hour: 6)



COURSE DESCRIPTIONS

NUR 210 Nursing Care of the Adult Client in Illness

Nursing 210 is a course designed to facilitate the student's utilization of the nursing process for individuals, families, and groups experiencing maladaptations in wellness/ illness within the body's homeostasis and regulatory processes throughout the adult years. Clinical lab completes the fluid and gas transport skills such as IV insertion and monitoring, chest tube care, and tracheostomy care. Students are introduced to ECG monitoring and evaluation during their clinical experience. These skills facilitate evaluation of the internal and external environmental effects on man. Pertinent assessments of and evaluation of the interventions for clients experiencing maladaptations are offered in all levels of care. Students are encouraged to utilize critical thinking while planning and executing care for their clients experiencing illness. Students communicate directly with other hospital departments to coordinate and improve the quality of health care provided. Students are guided in the teacher, care giver and communicator roles to enhance positive change on the wellness-illness continuum for their clients. Legal and ethical issues are explored in terms of client's right to know, right to refuse treatment/procedures, while maintaining confidentiality to facilitate man's inherent dignity, self-worth, and self-determination. Clinical experience settings include various Graham Hospital departments and selected community clinics.

Prerequisites : NUR 111, Anatomy & Physiology II, and General Psychology with a grade of "C" or better

(Credit hour: 9; Theory Hour: 6; Clinical Hour: 9)



COURSE DESCRIPTIONS

NUR 230 Nursing Care of the Childbearing Family

NUR 230 is the study of the nursing care of the child-bearing family. Students are assisted in the application of concepts from the biological, physical and psychosocial sciences to the nursing care of these families across the wellness-illness continuum. Principles of normal growth and development of the female and the neonate from conception to the newborn period are emphasized as a basis for nursing care of clients with adaptive/ maladaptive responses. Students are guided in the adaptation of the nursing process, therapeutic communication, teaching, and critical thinking skills to the care of women, infants and their families. Current trends, legal, ethical and cultural issues of maternal and neonatal health are evaluated. Clinical experiences are obtained on acute care maternity inpatient units. Clinical lab enhances the clinical experience by facilitating the development of nursing skills needed to care for mothers and newborn infants. Alternative clinical facilities include tours of facilities that offer varied services for women and infants are also experienced. Prerequisites: NUR 210 and Human Growth & Development with a grade of "C" or better. (Credit hour: 4; Theory Hour: 6; Clinical Hour: 6)

NUR 240 Nursing Care of the Childrearing Family

NUR 240 is a study of the nursing care of children from infancy to late adolescence. Students are assisted in the application of concepts from the biological, physical and psychosocial sciences and nursing to the pediatric population. Principles of normal growth and development are emphasized as a basis for the identification and care of children with maladaptive patterns. Students are assisted in the adaptation of the nursing process and skills in communication, teaching and critical thinking to the care of children and their families along the wellness-illness continuum. Evaluation of the role of the professional nurse in current trends, legal, ethical, and cultural issues of pediatric health care is stressed. Clinical experiences are varied including: health promotion and screening activities at a well-child clinic, day care center, pediatric physician offices, schools, inpatient pediatric unit, Child Life Specialist, and specialty clinics for children with chronic illness. A pediatric skills simulator lab is available for instruction and practice of pediatric nursing procedures and clinical decision-making. Web-based programs and digital clinical experiences are utilized to learn various pediatric nursing skills, processes, and procedures. Prerequisites: NUR 210 and Human Growth & Development with a grade of "C" or better. (Credit hour: 4; Theory Hour: 6; Clinical Hour: 6)



COURSE DESCRIPTIONS

NUR 250 Nursing Care of Clients in the Community

NUR 250 is designed to study the concepts and theories of community health. Students are assisted in the application of concepts from the biological, physical and psychosocial sciences using a population approach to wellness and illness in the community setting. Health needs, problems, and cultural issues impacting on the community, and available community resources are discussed and evaluated. Students are assisted in the adaptation of the nursing process to the care of individuals, families, and groups in the community. Communication, teaching, and critical thinking skills are explored and practiced. Various roles of the professional nurse in community health are examined. Current trends, legal and ethical issues and how health care is delivered will be explored. Clinical experiences are provided in a variety of community settings including: home health, hospice, school nurse, correctional and public health nursing. Students will engage in health promotion and health evaluation activities through live assessments and observations, case studies, simulation, and digital clinical experiences. Prerequisites: NUR 210 and Human Growth & Development with a grade of "C" or better. (Credit hour: 4; Theory Hour: 6; Clinical Hour: 6)

NUR 260 Nursing Care of Clients with Psychosocial Problems

NUR 260 assists students in the study of the mental health-illness continuum throughout the life cycle. The nursing process, critical thinking, and nursing research are utilized in selecting nursing diagnoses which direct specific nursing actions to assist the client in adapting productively to internal and external environmental stressors. Therapeutic interactions and communication skills continue to be explored and refined. Medication, professional standards and legal issues specific to mental health nursing are also evaluated. Clinical experiences demonstrating the application of individual, family, milieu, and group treatment are provided in a variety of community settings. A simulation lab is also provided. Prerequisites: NUR 210 and Human Growth & Development with a grade of "C" or better. (Credit hour: 4; Theory Hour: 6; Clinical Hour: 6)



COURSE DESCRIPTIONS

NUR 310 Advanced Concepts in Nursing Practice

NUR 310 is designed to facilitate the utilization of advanced concepts of the nursing process for individuals, families, and groups experiencing illness. One focus of the course is evaluation of internal and external environmental stressors that affect the state of wellness. A second focus of the course is exploration of leadership/managerial roles of nursing. Students evaluate interdisciplinary interventions that are implemented to assist the client toward homeostasis. Leadership and management roles are applied to clinical, classroom, and simulation experiences throughout the semester. Advanced nursing skills such as hemodynamic monitoring, care of the ventilated client, patient advocacy, and delegation are explored during varied clinical, classroom, and simulation experiences. Settings for clinical experience include the intensive care unit, adult medical surgical unit, and alternate clinical settings in different healthcare environments.

Prerequisites: NUR 230, 240, 250, 260, Composition I, Composition II, Principles of Microbiology, Introduction to Sociology, Speech Communications, and a General Elective with a grade of "C" or better. Previous or concurrent enrollment in Statistics
(Credit hour: 10; Theory Hour: 8; Clinical Hour: 12.5)

Credit/Clock Hour Definitions

The semester hour is the unit of academic credit. Semester credit hour calculation is based on the number of theory and clinical hours (clock hours) in our 16-week semester. A clock hour is equal to 60 minutes. Theory and clinical hours listed in the course descriptions refer to clock hours per week.



SUPPORT COURSES

■
Anatomy and Physiology I 4 Credits

Anatomy and Physiology II : 4 Credits

Microbiology: 4 Credits

General Psychology: 3 Credits

Human Growth and Development: 3 Credits

Composition I: 3 Credits

Composition II: 3 Credits

Speech Communication: 3 Credits

Introduction to Sociology: 3 Credits

Statistics: 3 Credits

Medical Terminology: 3 Credits

General Elective: 3 Credits



FACULTY & STAFF

Director

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MSN- Grand Canyon University, Phoenix, Arizona

MBA- Grand Canyon University, Phoenix, Arizona

BSN- Walden University, Minneapolis, Minnesota

Diploma- Graham Hospital School of Nursing, Canton, Illinois

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BSN - OSF Saint Francis College of Nursing, Peoria, Illinois

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